

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Lois Phillips				
Position:	Trustee				
Reporting Period:	February 2022				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	154.58	-	72.57	\$ 227.15	\$ 551.06
Paid by NLSD	-	762.00	-	\$ 762.00	\$ 2,770.88
Total	\$ 154.58	\$ 762.00	\$ 72.57	\$ 989.15	\$ 3,321.94
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.55/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202206 End Date: FEBRUARY 28, 2022

TRUSTEE PHILLIPS

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-68 Telephone Fax Trustee Phillips			
Budget	PAYROLL		72.57
Total For 1-454-07-01-68			72.57
1-461-07-01-68 Mileage Trustee-Phillips, L			
Budget	PAYROLL		154.58
Total For 1-461-07-01-68			154.58
1-553-07-01-68 Conventions-Trustee Phillips, L			
Budget	2022-015	PD session board council meeting	762.00
Total For 1-553-07-01-68			762.00
Total For TRUSTEE PHILLIPS			989.15

Invoice






PUBLIC SCHOOL BOARDS'
ASSOCIATION OF ALBERTA™

Date	Invoice #
2022-02-11	2022-015

Invoice To
Northern Lights School Division 6005 - 50 Avenue Bonnyville, AB T9N 2L4

**PD Session/Public School Boards Council Meeting
February 10 - 11, 2022
Double Tree West Edmonton**

Registrant	Qty	Rate	Amount					
Karen Packard	1	650.00	650.00					
Late Registration - Roy Ripkens, Lois Phillips, Blair Norton	3	750.00	2,250.00					
GST		5.00%	145.00					
GL changed to 553 as 552 is not set up to use for trustees								
<table border="1" style="width: 100%;"> <tr> <td rowspan="2" style="width: 15%; text-align: center;">  </td> <td>Date: February 17, 2022</td> </tr> <tr> <td> G/L: 1-552-07-01-65 (Karen \$650) 1-552-07-01-61 (Roy \$750) 1-552-07-01-68 (Lois \$750) 1-552-07-01-64 (Blair \$750) </td> </tr> <tr> <td>Approved By:</td> <td>Karen Packard</td> </tr> </table>					Date: February 17, 2022	G/L: 1-552-07-01-65 (Karen \$650) 1-552-07-01-61 (Roy \$750) 1-552-07-01-68 (Lois \$750) 1-552-07-01-64 (Blair \$750)	Approved By:	Karen Packard
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Approved By:	Karen Packard							

GST # 122508617RT0001



Total Amount Due \$3,045.00

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