

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Lois Phillips				
Position:	Trustee				
Reporting Period:	May 2022				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual			72.57	\$ 72.57	\$ 1,433.77
Paid by NLSD	240.84			\$ 240.84	\$ 3,201.78
Total	\$ 240.84	\$ -	\$ 72.57	\$ 313.41	\$ 4,635.55
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.55/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202209 End Date: MAY 31, 2022

TRUSTEE PHILLIPS

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-68 Telephone Fax Trustee Phillips			
Budget	PAYROLL		72.57
Total For 1-454-07-01-68			72.57
1-462-07-01-68 Travel-Meals & Hotels-Phillips			
Budget	453	Edwin Parr banquet tickets	70.00
	PAYROLL		170.84
Total For 1-462-07-01-68			240.84
Total For TRUSTEE PHILLIPS			313.41

MATRIX HOTEL

Phillips Lois
 10012-103Rd Ave
 Lac La Biche
 Canada

INFORMATION INVOICE

Room No. : 0401
 Arrival : 05-27-22
 Departure : 05-28-22
 Page No. : 1 of 1
 Folio No. :
 Conf. No. : 221679494
 Cashier No. :
 Custom Ref. :

Company Name :
 Group Name :
 Guest Name :

Date	Description	Charges	Credits
05-27-22	Room Revenue		
05-27-22	Destination Marketing Fee	128.79	
05-27-22	Room GST	3.86	
05-27-22	Tourism Levy	6.63	
05-27-22	Parking	5.31	
05-27-22	GST	25.00	
05-27-22	Visa	1.25	
			170.84
Total Charges		170.84	
Total Credits			170.84
Balance			0.00

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
 Reservations: (866) 465-8150 | Telephone: (780) 429-2861 | Fax: (780) 420-4962
 Email: info@matrixedmonton.com
www.matrixedmonton.com

ASBA Zone 2/3

c/o #403-17407-99 Avenue NW
Edmonton AB T5T 0W7
7802660835
asbazone23treasurer@gmail.com
http://www.asba.ab.ca

Invoice

BILL TO
Paula Elock
Northern Lights School Division
6005 - 50 Avenue
Bonnyville AB T9N 2L4

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
453	2022.05.30	\$630.00	2022.06.01	Due on receipt	


DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
2022.05.27	Edwin Parr	Edwin Parr Banquet Tickets Ticket Details Attached	9	70.00	630.00

BALANCE DUE

\$630.00

- \$70 - 1-462-07-03-20
- \$70 - 1-462-07-01-65
- \$70 - 1-462-07-01-68
- \$70 - 1-462-07-01-70

- \$350 - 1-462-07-01-60

	Date: June 7, 2022
	G/L: see note
	Approved By: Rick Cusson

