

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Mandi Skogen				
Position:	Trustee				
Reporting Period:	June 2022				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual			72.57	\$ 72.57	\$ 725.70
Paid by NLSD	1,228.87	2,204.72		\$ 3,433.59	\$ 3,433.59
Total	\$ 1,228.87	\$ 2,204.72	\$ 72.57	\$ 3,506.16	\$ 4,159.29
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.55/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202210 End Date: JUNE 30, 2022

TRUSTEE SKOGEN

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-67 Internet - Skogen			
Budget	PAYROLL		72.57
Total For 1-454-07-01-67			72.57
1-462-07-01-67 Travel-Meals&Hotels-Skogen			
Budget	BM9206	CAMBRIDGE HOTEL & CONV-Brittany Steunenberg Mandi hotel PSBAA	513.80
	BM9753	CAMBRIDGE HOTEL & CONV-Mandi Skogen Hotel	171.27
	BM9754	CAMBRIDGE HOTEL & CONV-Mandi Skogen Hotel	513.80
	PAYROLL		30.00
Total For 1-462-07-01-67			1,228.87
1-553-07-01-67 Conventions-Trustee #67			
Budget	2022-073	Spring General Assembly	711.20
	2021261	ASBA Spring General Meeting	685.80
	BM9755	RLABS- CBSA CONGRESS 2-Mandi Skogen National Trustee Gathering	807.72
Total For 1-553-07-01-67			2,204.72
Total For TRUSTEE SKOGEN			3,506.16

CAMBRIDGE

HOTEL & CONFERENCE CENTRE
*red deer

Mandi Skogen
2032 5 Ave
Cold Lake, AB T9M 1E9
Canada

Room No. : 1301
 Arrival : 06-02-22
 Departure : 06-05-22
 Folio No. :
 Conf. No. : 118946
 Cashier No. : 103

Company Name: Public School Boards' Association of Alb
 Group Name: Public School Boards Association of Albe

INVOICE

Date	Description	Charges	Credits
06-02-22	Room Charge	159.00	
06-02-22	Destination Marketing Fee	3.18	
06-02-22	Tourism Levy	6.49	
06-02-22	Room GST 5% 71125-2676 RT0001	8.11	
06-03-22	Room Charge	159.00	
06-03-22	Destination Marketing Fee	3.18	
06-03-22	Tourism Levy	6.49	
06-03-22	Room GST 5% 71125-2676 RT0001	8.11	
06-04-22	Room Charge	159.00	
06-04-22	Destination Marketing Fee	3.18	
06-04-22	Tourism Levy	6.49	
06-04-22	Room GST 5% 71125-2676 RT0001	8.11	
06-05-22	MasterCard XXXXXXXXXXXX3241 XX/XX		530.34
		Total Charges	530.34
		Total Credits	530.34
Tax Total:	\$ 0.00	Balance	0.00

CAMBRIDGE

HOTEL & CONFERENCE CENTRE
*red deer

Mandi Skogen

Room No. : 1301
 Arrival : 06-05-22
 Departure : 06-06-22
 Folio No. : 47580
 Conf. No. : 105544
 Cashier No. : 127

Canada

Company Name: Public School Boards' Association of Alb
 Group Name: Public School Board PSBAA 2022 Room List

INVOICE

Date	Description	Charges	Credits
06-05-22	Room Charge	159.00	
06-05-22	Destination Marketing Fee	3.18	
06-05-22	Tourism Levy	6.49	
06-05-22	Room GST 5% 71125-2676 RT0001	8.11	
06-06-22	MasterCard XXXXXXXXXXXX3241 XX/XX		176.78

	Total Charges	176.78	
	Total Credits		176.78
Tax Total: \$ 0.00	Balance		0.00



Suite 1200, 9925 - 109 Street Edmonton, AB T5K 2J8
 Phone: 780.482.7311 Fax: 780.482.5659
 www.asba.ab.ca email: finance@asba.ab.ca

Invoice

Date	Invoice #
6/24/2022	2021261


INVOICE TO

Northern Lights School Div No. 69
 6005 - 50 Avenue
 Bonnyville, AB T9N 2L4

Terms - Net 30 days

Business No. 10669 4268 RT0001

Quantity	Item	Description	Net	Amount
10	000-51000-30	Registration as attached - ASBA Spring General Meeting	675.00	6,750.00
		GST on sales	5.00%	337.50



Date: June 29, 2022

G/L: see below

Approved By: Karen Packard

Electronic Funds Transfer (EFT) Option:
 Bank of Nova Scotia
 Beneficiary: Alberta School Boards Association
 Transit #: 12989
 Bank #: 002
 Account #: 0386014
 Send payment notifications to finance@asba.ab.ca

Subtotal	CAD 6,750.00
GST 5%	CAD 337.50
Total	CAD 7,087.50

Alberta School Boards Association
Spring General Meeting
June 5-7, 2022

Board/Company	First Name	Last Name	Title		Reg Type	Reg Fee	GST	Total
Northern Lights	Rick	Cusson	Superintendent	1-553-07-03-20	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Cheryl	Edwards	Trustee	1-553-07-01-70	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Garry	Kissel	Trustee	1-553-07-01-69	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Debra	Lozinski	Trustee	1-553-07-01-72	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Blair	Norton	Trustee	1-553-07-01-64	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Karen	Packard	Chair	1-553-07-01-65	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Lois	Phillips	Trustee	1-553-07-01-68	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Roy	Ripkens	Trustee	1-553-07-01-61	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Mandi	Skogen	Trustee	1-553-07-01-67	In person	\$675.00	\$33.75	\$708.75
Northern Lights	Ron	Young	Trustee	1-553-07-01-66	In person	\$675.00	\$33.75	\$708.75
Northern Lights Total						\$6,750.00	\$337.50	\$7,087.50

Invoice




PUBLIC SCHOOL BOARDS'
ASSOCIATION OF ALBERTA™

Date	Invoice #
2022-06-22	2022-073


Invoice To
Northern Lights School Division 6005 - 50 Avenue Bonnyville, AB T9N 2L4

**Spring General Assembly
June 2 - 4, 2022
Cambridge Hotel & Conference Centre, Red Deer**

Registrants	Amount
Blair Norton, Cheryl Edwards, Debra Lozinski, Karen Packard, Lois Phillips, Mandi Skogen, Rick Cussons, Ron Young, Roy Ripkens	6,300.00
GST	315.00
1-553-07-01-64 \$700	
1-553-07-01-70 \$700	
1-553-07-01-72 \$700	
1-553-07-01-65 \$700	
1-553-07-04-68 \$700	
1-553-07-01-67 \$700	
1-553-07-01-66 \$700	
1-553-07-01-61 \$700	
1-553-07-03-20 \$700	



Date: June 24, 2022
G/L: see above
Approved By: Rick Cusson



GST # 122508617RT0001

Total Amount Due \$6,615.00

#12, 10227 118 Street, Edmonton, Alberta T5K 2V4
businessmanager@public-schools.ab.ca
780-479-8080