

## Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Lois Phillips				
Position:	Trustee				
Reporting Period:	September 2022				
	Meals, Accommodation, & Travel	Hosting and Working Sessions	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual	-	-	72.57	\$ 72.57	\$ 72.57
Paid by NLSD	99.66	-	-	\$ 99.66	\$ 99.66
Total	\$ 99.66	\$ -	\$ 72.57	\$ 172.23	\$ 172.23
Notes:	There are 3 vehicles available to all trustees. Expenses above do not include total board shared vehicle expenses of \$627.69. Any reimbursements for fuel and vehicle expenses are included here.				

### Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.61/km.

### Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

### Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

**Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.**

**All expenses shown net of GST rebate.**

**Trustee Monthly Expenses**

G.L. Period Selection: 202301 End Date: SEPTEMBER 30, 2022

**TRUSTEE PHILLIPS**

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
<b>1-454-07-01-68 Telephone Fax Trustee Phillips</b>			
<b>Budget</b>	PAYROLL		72.57
Total For 1-454-07-01-68			72.57
<b>1-462-07-01-68 Travel-Meals &amp; Hotels-Phillips</b>			
<b>Budget</b>	PAYROLL		15.00
Total For 1-462-07-01-68			15.00
<b>1-553-07-01-68 Conventions-Trustee Phillips, L</b>			
<b>Budget</b>	2022-133	Professional development - Understanding bias to unleash potential	84.66
Total For 1-553-07-01-68			84.66
Total For TRUSTEE PHILLIPS			172.23

# Invoice




PUBLIC SCHOOL BOARDS'  
ASSOCIATION OF ALBERTA™

Date	Invoice #
2022-09-22	2022-133

Invoice To
Northern Lights School Division 6005 - 50 Avenue Bonnyville, AB T9N 2L4


## Professional Development Understanding Bias to Unleash Potential September 23, 2022 Zoom Event

Registrant	Qty	Rate	Amount
Debra Lozinski, Lois Phillips, Karen Packard GST  Debra: 1-553-07-01-72 \$83.33 Lois: 1-553-07-01-68 \$83.33 Karen: 1-553-07-01-65 \$83.33	1	250.00 5.00%	250.00 12.50

 **Date:** September 29, 2022

**G/L:** see above

**Approved By:** Karen Packard



GST # 122508617RT0001

**Total Amount Due** \$262.50

#105, 10470 176 Street, Edmonton, Alberta T5S 1L3  
businessmanager@public-schools.ab.ca  
780-479-8080