

**Members Present:**

C. Edwards	Ward 1	
G. Kissel	Ward 1	
R. Ripkens	Ward 1	
K. Packard	Ward 2	
M. Skogen	Ward 2	
R. Young	Ward 2	
L. Phillips	Ward 3	
B. Norton	Ward 4	
D. Lozinski	Ward 5	
R. Cusson	Superintendent	
P. Elock	Secretary-Treasurer	regrets
B. Driedger	Associate Superintendent	regrets
J. Irvine	Associate Superintendent	
T. Moghrabi	Associate Superintendent	
B. Steunenberg	Recording Secretary	

**CALL TO ORDER**

Trustee Packard called the meeting to order at 10:02 A.M.

**APPROVAL OF AGENDA**

85. Moved by Trustee Edwards to approve the agenda for this meeting with the following additions:

*Additions:*

- 9.3 Leases, Tenders, Agreements
- 9.4 Legal
- 9.5 Situational Update
- 9.6 Board/Superintendent Only
- 9.7 TEBA (Teachers' Employer Bargaining Association)
- 9.8 Round Table Discussion

CARRIED.

**APPROVAL OF MINUTES**

86. Moved by Trustee Ripkens to approve the minutes of the Regular Board meeting held on November 30, 2023.

CARRIED.

## TRUSTEE/ADMIN INFORMATION ITEMS

Board Chair Packard congratulated the Ecole Plamondon School boys and girls senior volleyball teams on receiving the 1A Provincial Sportsmanship banners. She also congratulated the following teachers on being nominated by parents and guardians for special recognition on World Teachers' Day: Leanne Jordison from Duclos School, Arin Peoples-Jasman and Arthi Sarda from Vera M. Welsh Elementary School, Krista McMillan and Jamie Wilkinson from Cold Lake Elementary School, Veronica Montgomery from Nelson Heights School, and Jennifer Cardinal and Shelley Schapansky from Art Smith Aviation Academy. She also congratulated the following students on winning the division's kindergarten and preschool colouring contests: Rosalyn Martindale and Anika Kunec from Iron River School, Axton Watchmaker from Duclos School, and Abaigeal McGrath from Cold Lake Elementary School. She also thanked all of the Bonnyville area school council members who attended the Board's regional school council meeting in January. Several Trustees complimented schools around the division for their well performed Christmas concerts. Communications and Public Relations Manager Garner presented Parent Involvement highlights from the division's schools. Received as information only.

## BOARD BUSINESS

### ANNUAL REPORT ON RFPs/RFQs

87. Moved by Trustee Kissel to acknowledge the receipt of the Annual Request for Purchases/Request for Qualifications report as presented by Superintendent Cusson as information only.

CARRIED.

### OPERATIONS SUMMARIES: NOVEMBER AND DECEMBER

Tabled until the February 22, 2023 Regular Board Meeting.

**NOTE:** Associate Superintendent Irvine joined the meeting at 10:21 A.M.

### ANNUAL EDUCATION RESULTS REPORT

88. Moved by Trustee Phillips to approve the 2021-2022 Annual Education Results Report for the Northern Lights School Division as per the attached **Appendix "A"** to these minutes with technical edits.

CARRIED.

### REQUIRED ALBERTA EDUCATION ASSURANCE MEASURES

Received as information only.

**NOTE:** The Board recessed at 11:03 A.M. and reconvened the meeting at 11:12 A.M.

## APPOINTMENT: DIRECTOR OF TRANSPORTATION

### ANNUAL TRANSPORTATION REPORT

Director of Transportation Richter appeared before the members of the Board to provide them with an update on transportation matters in the Division.

Discussion Items:

- 11 candidates completed our Mandatory Entry Level Training (MELT)
- Seven drivers completed S-Endorsement Course
- 4.6 % funding increase
- 12 days of instruction impacted due to inclement weather
- Fly By Issues

89. Moved by Trustee Phillips to approve the Annual Transportation report as presented by Director of Transportation Richter as information only.

CARRIED.

## APPOINTMENT: FRIENDS OF EDUCATION AWARD - FIRST NATIONS HEALTH CONSORTIUM

The Board presented the First Nations Health Consortium with a 2022 Northern Lights Public Schools (NLPS) Friends of Education Award. The First Nations Health Consortium is a collaboration between four First Nations health organizations from Treaty areas 6, 7, and 8 in Alberta. Staff work closely with our Student Services Coordinators to identify student needs and help compile the information required to submit applications to Jordan's Principle to access funding to provide much needed supports and services for First Nations students attending NLPS schools. Received as information only.

**NOTE:** The Board recessed for lunch at 11:52 A.M. and reconvened the meeting at 12:31 P.M.

## INCLUSIVE EDUCATION REPORT

90. Moved by Trustee Skogen to acknowledge the receipt of the Inclusive Education report as presented by Associate Superintendent Irvine as information only.

CARRIED.

## BOARD RETREAT

91. Moved by Trustee Kissel that the Board Retreat be held on March 15-16, 2023 in Edmonton, Alberta.

CARRIED.

## BOARD/SUPERINTENDENT EVALUATION

92. Moved by Trustee Skogen to hold the Board and Superintendent Evaluation on April 17, 2023 and to contract Leroy Sloan in the provision of these services.

CARRIED.

## WARD BOUNDARY POLICY

93. Moved by Trustee Ripkens that the Board develop a policy regarding the process and considerations used by the Board to determine ward structures in compliance with the Education Act Section 73, subsection 4.

CARRIED.

## TRUSTEE COMPENSATION

Received as information only.

## BOARD POLICY NO. 7

94. Moved by Trustee Edwards to approve in principle the amendments to **Board Policy No. 7 - Board Operations** with technical edits as per the attached **Appendix "B"** to these minutes.

CARRIED.

## BOARD POLICY NO. 8

95. Moved by Trustee Lozinski to approve the amendments to **Board Policy No. 8 - Committees of the Board** with attached appendices with technical edits as per the attached **Appendix "C"** to these minutes.

CARRIED.

## BOARD POLICY NO. 10

96. Moved by Trustee Edwards to approve the amendments to **Board Policy No. 10 - Policy Development** with technical edits as per the attached **Appendix "D"** to these minutes.

CARRIED.

## BOARD POLICY NO. 15

97. Moved by Trustee Edwards to approve the amendments to **Board Policy No. 15 - School Closure** as per the attached **Appendix "E"** to these minutes.

CARRIED.

## COMMITTEE REPORTS

### POLITICAL ADVOCACY/ASBA/PSBAA

Received as information only.

## COMMUNICATIONS COMMITTEE

98. Moved by Trustee Skogen that the Staff Appreciation Event be held at the Glendon Hall on May 5th, 2023.

CARRIED.

99. Moved by Trustee Lozinski to acknowledge the receipt of the Communications Committee report as presented by Trustee Edwards as information only.

CARRIED.

## CORRESPONDENCE

The members of the Board received the following correspondence as information only:

- Email to Cheryl Edwards, Trustee, from Nicole Baker, Bonnyville Centralized High School Teacher, dated November 30, 2022, re: Youth in Philanthropy Initiative
- Letter to Sarah Chileen, H.E. Bourgoin Middle School Council Chair and Sarah Severn, Duclos Elementary School Council Chair, from the Honourable Adriana LaGrange, Minister of Education, dated December 7, 2022, re: Transportation Letter
- Letter to Dr. Mark Joffe, Chief Medical Officer of Health, from Dr. Sam Wong, President of AMA Section of Pediatrics and Dr. Tehseen Ladha, Executive Member-at-Large of AMA Section of Pediatrics, dated December 7, 2022, re: Protective Health Measures

- Letter to Colonel David Turenne, 4 Wing Cold Lake Commander, from Karen Packard, Board Chair, dated December 19, 2022, re: thank you
- Letter to Karen Packard, Board Chair, from Jacki Kunec, the United Church of Canada Luau Committee, dated January 16, 2023, re: Invitation to Luau Dine and Dance
- Letter to Karen Packard, Board Chair, from the Honourable Adriana LaGrange, Minister of Education, dated January 17, 2023, re: October 14, 2022 Letter
- Letter of Support for the Town of Bonnyville, from Karen Packard, Board Chair and Rick Cusson, Superintendent, dated January 19, 2023, re: Green and Inclusive Community Buildings Program (GCIB) - Town of Bonnyville Aquatics Centre
- Christmas Card from Grande Yellowhead Public School Division
- Christmas Card from H.E. Bourgoin students
- Christmas Card from the Honourable Adriana LaGrange, Minister of Education
- Christmas Card from Conseil scolaire Centre-est
- Christmas Card from Northern Gateway Public Schools
- Caslan School Christmas concert program
- Iron River School Christmas concert program
- Cold Lake Elementary School Christmas concert program

100. Moved by Trustee Ripkens to accept the correspondence file as information only.

CARRIED.

101. Moved by Trustee Lozinski that Trustee Edwards represent the Board as a judge for the Youth in Philanthropy Initiative Program being held at Bonnyville Centralized High School on January 27, 2023.

CARRIED.

**NOTE:** The Board recessed at 1:46 P.M. and reconvened the meeting at 1:56 P.M.

**NOTE:** Recording Secretary Steunenbergh departed the meeting at 1:56 P.M.

## CLOSED MEETING

102. Moved by Trustee Phillips to convert to a closed meeting at 1:57 P.M.

CARRIED.

**NOTE:** The Board recessed at 3:13 P.M. and reconvened the meeting at 3:23 P.M.

**NOTE:** Superintendent Cusson departed the meeting at 3:23 P.M. and returned at 3:41 P.M.

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## REGULAR PUBLIC MEETING

103. Moved by Trustee Edwards to revert to a regular public meeting at 4:11 P.M.

CARRIED.

## MOTIONS COMING OUT OF CLOSED MEETING

104. Moved by Trustee Edwards to acknowledge the receipt of the Monthly Human Resources reports (November & December) as presented by Superintendent Cusson as information only.

CARRIED.

105. Moved by Trustee Kissel to direct the Board Chair to write a letter to Conseil scolaire Centre-Est inviting them to submit a proposal in regards to Central Elementary School, reflective of the direction of the Minister of Education, and to CC the Minister of Education and any pertinent elected officials.

CARRIED.

106. Moved by Trustee Young to direct administration to implement the transfer in regards to Grande Centre Middle School and the direction of the Minister of Education.

CARRIED.

107. Moved by Trustee Ripkens to direct the Board Chair to write a letter to Lakeland Catholic School Division inviting them to submit a proposal in regards to Dr. Swift Middle School, reflective of the direction of the Minister of Education, and to CC the Minister of Education and any pertinent elected officials.

CARRIED.

108. Moved by Trustee Lozinski to direct the Board Chair to reply to the Minister of Education's letter dated January 17, 2023, thanking her for the direction and movement regarding the disposition of properties, and to CC the Local MLA and La La Biche County Council.

CARRIED.



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## ADJOURNMENT

Trustee Packard adjourned the meeting at 4:25 P.M.

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K. Packard, Board Chair

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B. Steunenberg, Recording Secretary