

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Karen Packard				
Position:	Trustee				
Reporting Period:	April 2022				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual			145.14	\$ 145.14	\$ 1,269.28
Paid by NLSD	607.57	550.00		\$ 1,157.57	\$ 3,897.14
Total	\$ 607.57	\$ 550.00	\$ 145.14	\$ 1,302.71	\$ 5,166.42
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$15.00, Dinner \$25.00, no receipts required.

NLSD mileage allowance = \$0.55/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202208 End Date: APRIL 30, 2022

TRUSTEE - PACKARD

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-65 Utility Fax-Trustee Packard			
Budget	PAYROLL		145.14
Total For 1-454-07-01-65			145.14
1-461-07-01-65 Mileage Trustee Packard			
Budget	PAYROLL		152.50
Total For 1-461-07-01-65			152.50
1-462-07-01-65 Meals & Hotels-Board & System Admi			
Budget	PAYROLL		25.00
	BM7916	DOUBLETREE FRONTDESK-Karen Packard PSBC	295.74
	BM7919	HOTELSCOM9166026036553-Karen Packard Hotel for Zone 23	134.33
Total For 1-462-07-01-65			455.07
1-553-07-01-65 -Registrations Conventions & Conf-			
Budget	2022-047	PD session council meeting	550.00
Total For 1-553-07-01-65			550.00
Total For TRUSTEE - PACKARD			1,302.71

PETRO-CANADA
HIGHWAY 28
WASKATENAU
ALBERTA
T0A3P0
(780)-358-2644

GST #: 0896686805
PC325455: 028796901
PAYPOINT: 028796901
TERMINAL: 028796954
INVOICE NO: 563539

2022-04-06 14:02

PUMP 4
REGULAR
40.196L AT \$1.499/L

FUEL SALES \$ 60.25

GST INCLUDED \$2.87

TOTAL \$60.25

MASTERCARD \$60.25

TYPE: PURCHASE

MASTERCARD

REFERENCE #:

0010010010

AUTH #: 014463

SYSTRACE: 563539

MASTERCARD

A00000000041010

00000008000

E800

VERIFIED BY PIN

01/327 APPROVED

THANK YOU

-- IMPORTANT --

RETAIN THIS COPY

FOR YOUR RECORD

Edmonton**Metterra Hotel on Whyte**10454 82 Avenue, Edmonton, AB, T6E4Z7, Canada
+17804658150

CHECK-IN

2022-03-24

CHECK-OUT

2022-03-25

NUMBER OF NIGHTS

1

Hotels.com Confirmation Number: **9166026036553**Number of rooms: **1****Billing Address**Billing Name **Karen Packard**Company details **Northern Lights Public Schools****Booking Details**

Deluxe Room, 1 King Bed

Karen Packard

Cancellation Policy

Non-refundable reservation

- If you change or cancel your booking you will not get a refund or credit to use for a future stay. This policy will apply regardless of COVID-19, subject to any local consumer laws.

Payment details

Charges	CAD – \$
Deluxe Room, 1 King Bed	
Thursday, March 24, 2022	\$135.20 CAD
Sub-total	\$135.20 CAD
Taxes & fees	\$13.26 CAD
Mandatory fees	\$3.33 CAD

Total

\$151.79 CAD

Amount paid

\$151.79 CAD

Payment Method
Card number

Mastercard



You were charged for this booking.

Any additional charges and fees incurred during your stay will be charged in your hotel's local currency and may be subject to a foreign exchange fee.

Your Receipt

This receipt was printed on: **Wednesday, March 30, 2022 12:54:33 p.m. -07:00**

This is not a VAT invoice.

Retain this copy for statement verification.

Please note that if you make changes in your booking, they could result in charges applicable by policy and availability.

Your booking confirmation acts as payment proof. Therefore, the "tax" charges referred to on your booking confirmation do not relate to VAT charged to you by Hotels.com, but to any transaction taxes incurred by Hotels.com (e.g., sales and use, hotel occupancy tax, excise tax, etc.) that Hotels.com pay directly to the hotel in relation to your booking.

Please see the website for Terms and Conditions: https://ca.hotels.com/customer_care/terms_conditions.html



16615 - 109 Avenue • Edmonton, AB T5P 4K8
 Phone (780) 484-0821 • Fax (780) 486-1634
 For reservations across the nation
 www.westedmonton.doubletree.com or 1-800-222-TREE

Name & Address

PACKARD, KAREN
 [Redacted Address]

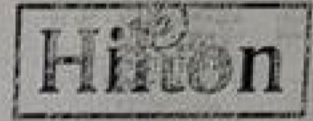
Room 1518/NQ
 Arrival Date 4/6/2022 3:46:00 PM
 Departure Date 4/8/2022

Adult/Child 1/0
 Room Rate 147.87

Rate Plan: P21
 HH # 826612943 BLUE
 AL:
 Car:

Confirmation Number: 91144220

4/8/2022



DATE	REFERENCE	DESCRIPTION	AMOUNT
4/6/2022	2463055	GUEST ROOM	\$147.87
4/6/2022	2463055	AB TOURISM LEVY	\$6.09
4/6/2022	2463055	DMF	\$4.44
4/6/2022	2463055	GST	\$7.61
4/7/2022	2463610	GUEST ROOM	\$147.87
4/7/2022	2463610	AB TOURISM LEVY	\$6.09
4/7/2022	2463610	DMF	\$4.44
4/7/2022	2463610	GST	\$7.61
4/8/2022	2463901	[Redacted] **BALANCE**	(\$332.02) \$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

Total Invoice Amount \$295.74 \$36.28

ACCOUNT NO

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION
 GST# 74111-4326 RT0001

ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
 X

DATE OF CHARGE

FOLIO NO./CHECK NO.
 [Redacted]

AUTHORIZATION

INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -332.02

PAYMENT DUE UPON RECEIPT



MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

Total \$

56.00

34.286

Litres

Volume
corrected
to 15° C

May contain up to 10% ethanol

Pump Operation: Follow Instructions on Screen



Invoice



PUBLIC SCHOOL BOARDS'
ASSOCIATION OF ALBERTA™

Date	Invoice #
2022-04-12	2022-047

Invoice To
Northern Lights School Division 6005 - 50 Avenue Bonnyville, AB T9N 2L4

PD Session/Public School Boards Council Meeting
April 6 - 8, 2022
Double Tree West Edmonton

Registrant	Qty	Rate	Amount
Blair Norton, Debra Lozinski, Karen Packard, Roy Ripkens GST	4	550.00 5.00%	2,200.00 110.00
April 26, 2022 1-553-07-01-64 (Blair) 1-553-07-01-72 (Debra) 1-553-07-01-65 (Karen) 1-553-07-01-61 (Roy)			

Karen Packard

GST # 122508617RT0001

Total Amount Due

\$2,310.00

#12, 10227 118 Street, Edmonton, Alberta T5K 2V4
businessmanager@public-schools.ab.ca
780-479-8080