

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Karen Packard				
Position:	Board Chair				
Reporting Period:	November 2023				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual		-	145.14	\$ 145.14	\$ 435.42
Paid by NLSD	671.23	2,175.00		\$ 2,846.23	\$ 3,078.26
Total	\$ 671.23	\$ 2,175.00	\$ 145.14	\$ 2,991.37	\$ 3,513.68
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$20.00, Dinner \$30.00, no receipts required.

NLSD mileage allowance = \$0.68/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202403 End Date: NOVEMBER 30, 2023

TRUSTEE - PACKARD

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-65 Utility Fax-Trustee Packard			
Budget	PAYROLL		145.14
Total For 1-454-07-01-65			145.14
1-462-07-01-65 Meals & Hotels-Board & System Admi			
Budget	BM26399	HAMPTON INN & SUITES-Karen Packard 145780666.jpg Hotel ASBA Engagement Ministry of Education	109.73
	BM26956	FOUR POINTS HOTEL-Karen Packard 148771971.jpg Hotel Zone 23	125.11
	BM26957	DOUBLETREE FRONTDESK-Karen Packard 148771547.jpg Hotel PSBAA AGM	361.39
	PAYROLL		75.00
Total For 1-462-07-01-65			671.23
1-553-07-01-65 -Registrations Conventions & Conf-			
Budget	2023-188	Fall Conference	800.00
	2023-238	PD Session Nov 17-18	700.00
	2023092	ASBA Fall General Meeting	675.00
Total For 1-553-07-01-65			2,175.00
Total For TRUSTEE - PACKARD			2,991.37