

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Blair Norton				
Position:	Trustee				
Reporting Period:	November 2023				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual		-	72.57	\$ 72.57	\$ 217.71
Paid by NLSD	1,313.89	2,209.80	-	\$ 3,523.69	\$ 4,778.27
Total	\$ 1,313.89	\$ 2,209.80	\$ 72.57	\$ 3,596.26	\$ 4,995.98
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$20.00, Dinner \$30.00, no receipts required.

NLSD mileage allowance = \$0.68/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202403 End Date: NOVEMBER 30, 2023

TRUSTEE NORTON

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-64 Utility Fax-Trustee Norton			
Budget	PAYROLL		72.57
Total For 1-454-07-01-64			72.57
1-461-07-01-64 Mileage Trustee Norton			
Budget	PAYROLL		348.16
Total For 1-461-07-01-64			348.16
1-462-07-01-64 Travel Meals & Hotels- Norton			
Budget	PAYROLL		965.73
Total For 1-462-07-01-64			965.73
1-553-07-01-64 Conventions - Trustee Norton, B			
Budget	2023-188	Fall Conference	812.80
	2023-238	PD Session Nov 17-18	711.20
	2023092	ASBA Fall General Meeting	685.80
Total For 1-553-07-01-64			2,209.80
Total For TRUSTEE NORTON			3,596.26



DOUBLETREE BY HILTON WEST EDMONTON
 16615 109TH AVE, EDMONTON, AB, T5P4K8
 Canada
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 Reservations
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Norton, Blair

Room No: 1212/NQ
 Arrival Date: 11/16/2023 5:35:00 PM
 Departure Date: 11/18/2023 1:27:00 PM
 Adult/Child: 1/0
 Cashier ID: EPRADO1
 Room Rate: 149.00
 AL:
 HH # 1640240212 BLUE
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 420873 A

LAC LA BICHE AB T0A 2C0
 CANADA

Confirmation Number: 92278857

DOUBLETREE BY HILTON WEST EDMONTON 11/18/2023 12:26:00 PM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
11/16/2023	GUEST ROOM	RAPA	2964003	\$149.00		
11/16/2023	AB TOURISM LEVY	RAPA	2964003	\$6.14		
11/16/2023	DMF	RAPA	2964003	\$4.47		
11/16/2023	GST	RAPA	2964003	\$7.67		
11/17/2023	GUEST ROOM	RAPA	2965158	\$149.00		
11/17/2023	AB TOURISM LEVY	RAPA	2965158	\$6.14		
11/17/2023	DMF	RAPA	2965158	\$4.47		
11/17/2023	GST	RAPA	2965158	\$7.67		
11/18/2023	MC	EPRADO1	2965498		(\$334.56)	
BALANCE						\$0.00

	Revenue	Tax
Total Invoice Amount	\$298.00	\$36.56

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GST# 74111-4326 RT0001

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454



BLAIR NORTON
 AL4127 - Alberta School Boards Associat

Page Number : 1 Invoice Nbr : 1000321079
 Guest Number : 1518049
 Folio ID : A
 Arrive Date : 19-NOV-23 12:37
 Depart Date : 21-NOV-23 12:00
 No. Of Guest : 1
 Room Number : 1019
 Marriott Bonvoy Number : 1637

Information Invoice

Tax ID : 777689332RT0001
 The Westin Edm YEGWI NOV-21-2023 03:20 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
19-NOV-23	RT1019	Room Chrg - Grp - Association	179.00	
19-NOV-23	RT1019	GST	9.22	
19-NOV-23	RT1019	DMF	5.37	
19-NOV-23	RT1019	Tour Levy	7.37	
19-NOV-23	RT1019	Parking Self	38.00	
19-NOV-23	RT1019	GST	1.90	
20-NOV-23	RT1019	Room Chrg - Grp - Association	179.00	
20-NOV-23	RT1019	GST	9.22	
20-NOV-23	RT1019	DMF	5.37	
20-NOV-23	RT1019	Tour Levy	7.37	
20-NOV-23	RT1019	Parking Self	38.00	
20-NOV-23	RT1019	GST	1.90	
NOV-21-2023	MC	Mastercard		-481.72

Approve EMV Receipt for MC - 5993: PIN Verified
 TC:7F0B4B9A42E6A8B6
 IAD:04106770030200000157000000000000FF TVR:0000008000
 AID:A0000000041010 Application Label:Mastercard

** Total 481.72 -481.72
 *** Balance 0.00

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For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

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EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
11-19-2023	179.00	9.22	7.37	0.00	0.00	45.27	240.86	0.00
11-20-2023	179.00	9.22	7.37	0.00	0.00	45.27	240.86	0.00
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Total	358.00	18.44	14.74	0.00	0.00	90.54	481.72	0.00

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