

Trustees and Senior Executive Expenses

On September 5, 2012, the Government of Alberta announced that Minister's Office expense would be posted online beginning with October 2012 expenses. The expenses include those of ministers, their executive assistants and their administrative support staff. They cover:

- meals, accommodation and travel;
- hosting and working sessions;
- goods, supplies and services, and other expenses.

Each month's expenses are posted by the end of the following month.

Name:	Lois Phillips				
Position:	Trustee				
Reporting Period:	November 2023				
	Meals, Accommodation, & Travel	Registrations	Goods, Supplies and Other Expenses	Total	Year To Date Total
Expenses Incurred:					
Paid by the individual		-	72.57	\$ 72.57	\$ 217.71
Paid by NLSD		1,498.60	-	\$ 1,498.60	\$ 1,911.54
Total	\$ -	\$ 1,498.60	\$ 72.57	\$ 1,571.17	\$ 2,129.25
Notes:					

Meals, Accommodations, and travel

Amounts paid for expenses such as meals, air fare, taxis, parking, mileage, hotels and other accommodations incurred by Trustee/administration and/or their office staff while traveling on division business.

NLSD meal allowance = Breakfast \$15.00, Lunch \$20.00, Dinner \$30.00, no receipts required.

NLSD mileage allowance = \$0.68/km.

Hosting and Working Sessions

Amounts paid by Trustee/administration and/or their office staff related to hosting or working sessions.

Goods, Supplies & Services and Other Expenses

Amounts paid to support the Trustee/administration and operations of the Trustee's office including general office supplies and services.

Any of the above costs incurred by the Trustee/administration and/or their office staff programs are also included in this report. Salaries and other related manpower costs are excluded.

All expenses shown net of GST rebate.

Trustee Monthly Expenses

G.L. Period Selection: 202403 End Date: NOVEMBER 30, 2023

TRUSTEE PHILLIPS

<u>Budget</u>	<u>Invoice No</u>	<u>Invoice Description</u>	<u>Expense</u>
1-454-07-01-68 Telephone Fax Trustee Phillips			
Budget	PAYROLL		72.57
Total For 1-454-07-01-68			72.57
1-553-07-01-68 Conventions-Trustee Phillips, L			
Budget	2023-188	Fall Conference	812.80
	2023092	ASBA Fall General Meeting	685.80
Total For 1-553-07-01-68			1,498.60
Total For TRUSTEE PHILLIPS			1,571.17