



Members Present:

C. Edwards	Ward 1
G. Kissel	Ward 1
R. Ripkens	Ward 1
K. Packard	Ward 2
M. Skogen	Ward 2
R. Young	Ward 2
L. Phillips	Ward 3
B. Norton	Ward 4
D. Lozinski	Ward 5
R. Cusson	Superintendent
P. Elock	Secretary-Treasurer
B. Driedger	Associate Superintendent
J. Irvine	Associate Superintendent
B. Steunenber	Recording Secretary

CALL TO ORDER

Trustee Packard called the meeting to order at 10:02 A.M.

LAND ACKNOWLEDGMENT

The land acknowledgment was recited by Trustee Lozinski.

APPROVAL OF AGENDA

60. Moved by Trustee Edwards to approve the agenda for this meeting with the following amendment and additions:

Amendment:

- 8.2 Director of Facilities - Leah Rout @1:30 pm - Annual Facilities Department Report

Additions:

- 11.3 Cold Lake High School Update
- 11.4 Vera M. Welsh Update

CARRIED.

APPROVAL OF MINUTES

61. Moved by Trustee Ripkens to approve the minutes of the Regular Board meeting held on October 25, 2023.

CARRIED.

TRUSTEE/ADMIN INFORMATION ITEMS

Board Chair Packard congratulated the teams from Northeastern Alberta who participated in the Unified Sports Bean Bag Tournament at Cold Lake High School earlier this month. She also thanked MLAs Scott Cyr, Glenn van Dijken, and Minister Brian Jean for connecting with trustees at the recent Alberta School Boards Association (ASBA) MLA breakfast. She thanked the dignitaries who participated in school Remembrance Day ceremonies. Trustee Lozinski attended the film release of Melvin Whitford's Residential School Experience in Kikino and encouraged other trustees to view the film. Trustee Phillips commended the organizers of the Lac La Biche Festival of Trees. Trustee Ripkens complimented Bonnyville Centralized High School (BCHS) on its recent Coffee House and Fair Trade Market. Trustee Edwards thanked the career options class at H.E. Bourgoin Middle School for inviting her to make a presentation. Superintendent Cusson thanked the school council members and parents who attended the recent workshops on fundraising groups that were hosted by the Board and presented by the Alberta School Councils' Association (ASCA), noting that feedback from participants indicated it was a good learning opportunity. Communications and Public Relations Manager Garner presented good news items focusing on student achievement from schools across the division. Received as information only.

BOARD BUSINESS

FINAL APPROVAL OF ANNUAL EDUCATION RESULTS REPORT

62. Moved by Trustee Edwards to approve the 2022-2023 Annual Education Results Report for the Northern Lights School Division as per the attached **Appendix "A"** to these minutes.

CARRIED.

CLOSED MEETING

63. Moved by Trustee Ripkens to convert to a closed meeting at 11:07 A.M.

CARRIED.

NOTE: The Board recessed at 11:30 A.M. and reconvened the meeting at 11:36 A.M.

NOTE: Director of Business Services Desmond and Jeff Alliston, CA, Metrix Group, LLP, joined the meeting at 11:36 A.M.

REGULAR PUBLIC MEETING

64. Moved by Trustee Norton to revert to a regular public meeting at 12:11 P.M.

CARRIED.



NOTE: The Board recessed for lunch at 12:11 P.M. and reconvened the meeting at 1:02 P.M.

APPOINTMENT: JEFF ALLISTON, METRIX GROUP - AUDITED FINANCIAL STATEMENTS

NOTE: Jeff Alliston, CA, Metrix Group, LLP, and Secretary-Treasurer Elock presented the Northern Lights School Division 2022-2023 Audited Financial Statement to the members of the Board.

65. Moved by Trustee Norton to accept the Audited Financial Statement for the Northern Lights School Division for the Year Ended August 31, 2023 as per the attached **Appendix "B"** to these minutes.

CARRIED.

NOTE: Director of Business Services Desmond and Jeff Alliston, CA, Metrix Group, LLP, departed the meeting at 1:20 P.M.

NOTE: Trustee Young departed the meeting at 1:30 P.M.

APPOINTMENT: DIRECTOR OF FACILITIES - ANNUAL FACILITIES DEPARTMENT REPORT

Director of Facilities Rout provided the Board with an update on the work the Facilities Department has done over the last year. Received as information only.

66. Moved by Trustee Lozinski to acknowledge the receipt of the 2022-2023 Annual Facilities Department Report as presented by Director of Facilities Rout as information only.

CARRIED.

BOARD BUSINESS CONT.

OPERATIONS SUMMARY

67. Moved by Trustee Kissel to acknowledge the receipt of the Monthly Board Report - Operations Summary (October) presented by Secretary-Treasurer Elock as information only.

CARRIED.

STUDENT ACHIEVEMENT REPORT

68. Moved by Trustee Ripkens to acknowledge the receipt of the 2022-2023 Student Achievement report as presented by Directors of Curriculum Draycott and Makepeace as information only.

CARRIED.

REQUIRED ALBERTA EDUCATION ASSURANCE MEASURES

Received as information only.

FALL BUDGET UPDATE

69. Moved by Trustee Ripkens to approve the Fall 2023 Update to the 2023-2024 Budget as presented by Secretary-Treasurer Elock, and Director of Finance Desmond as per the attached **Appendix "C"** to these minutes.

CARRIED.

70. Moved by Trustee Lozinski to eliminate the Fall Budget Update from the Board Annual Work Plan effective for the 2024-2025 school year.

CARRIED.

NOTE: The Board recessed at 2:36 P.M. and reconvened the meeting at 2:46 P.M.

CHRISTMAS CONCERTS

Received as information only.

SCHOOL COUNCIL REPORTS

71. Moved by Trustee Norton to approve the 2022-2023 School Council reports as presented by Superintendent Cusson as information only.

CARRIED.

WARD BOUNDARY REVIEW

72. Moved by Trustee Ripkens to proceed with a Ward Boundary Review to be completed by December 31, 2024.

CARRIED.

BOARD POLICY NO. 22 APPLICATIONS

73. Moved by Trustee Edward to approve the following applicants: Cold Lake High School (CLHS) EnviroRoyals for \$2050 (two thousand and fifty dollars) to attend the Center for Global Education - Youth Climate Conference, Ecole Plamondon School for \$2280 (two thousand, two hundred and eighty dollars) for their grade five recycling program, and the Ardmore School Students' Union for \$3960 (three thousand, nine hundred and sixty dollars) for their 3D Initiative.

CARRIED.

EXPULSION/SUSPENSION REPORT APPROVAL

74. Moved by Trustee Norton to amend the 2023-2024 Board Work Plan to reflect a twice-annual Expulsion/Suspension Accountability report to the Board.

CARRIED.

BOARD POLICY NO. 18

75. Moved by Trustee Edwards to rescind **Board Policy No. 18 - Professional Staff Early Retirement Incentive Plan** effective June 30, 2024.

CARRIED.

COMMITTEE REPORTS

POLITICAL ADVOCACY/ASBA/PSBAA

Received as information only.

FINANCE COMMITTEE

76. Moved by Trustee Ripkens to approve the Finance Committee's amendments to **Board Policy No. 8 - Committees of the Board** as per the attached **Appendix "D"** to these minutes.

CARRIED.

77. Moved by Trustee Edwards to acknowledge the receipt of the Finance Committee report as presented by Trustee Norton as information only.

CARRIED.

SUPPORT STAFF LIAISON COMMITTEE

78. Moved by Trustee Norton to acknowledge the receipt of the Support Staff Liaison Committee report as presented by Trustee Edwards as information only.

CARRIED.

CORRESPONDENCE

The members of the Board received the following correspondence as information only:

- Letter to School Councils, from Karen Packard, Board Chair, dated September 22, 2023, re: Thank You

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- Letter to the Honourable Demetrios Nicolaides, from Luci Henry, Board Chair of Wolf Creek Public Schools, dated October 3, 2023, re: Complaint Process to the Commission
 - Letter to School Councils, from Karen Packard, Board Chair, dated October 5, 2023, re: Board Policy No. 22 - Board Supported Initiatives
 - Letter to Leanne Jordison, Teacher at Duclos School, from Karen Packard, Board Chair, dated October 23, 2023, re: Congratulations on receiving a Prime Minister's Award for Teaching Excellence Certificate of Achievement
 - Letter to the NLPS Board of Trustees, from Canadian Natural Resources Ltd., dated October 25, 2023, re: Additional Wells on Multi-Well Bitumen Pad Site
 - Letter to Dana Schwab, Teacher at Cold Lake High School, dated November 1, 2023, re: Congratulations on Staff Shining Star Award
 - Letter to Joey Clark, student at Ecole Plamondon school, dated November 1, 2023, re: Congratulations on Student Shining Star Award
 - Letter to The Honourable Bill Blair, Minister of National Defence, from the Honourable Demetrios Nicolaides, Minister of Education, dated November 7, 2023, re: Art Smith Aviation Academy
 - Letter to Mr. Scott Cyr, from Karen Packard, Board Chair, dated November 9, 2023, re: ASBA FGM MLA Breakfast
 - Letter to Mr. Glenn van Dijken, from Karen Packard, Board Chair, dated November 9, 2023, re: ASBA FGM MLA Breakfast
 - Letter to the Honourable Brian Jean, from Karen Packard, Board Chair, dated November 9, 2023, re: ASBA FGM MLA Breakfast
 - Letter to Audrey McFarlane, NLPS Alumna, from Karen Packard, Board Chair, dated November 21, 2023, re: Alberta Order of Excellence Induction
 - Letter to Taylor Martin, student at Glendon School, from Karen Packard, Board Chair, dated November 21, 2023, re: Congratulations on being selected as a member of the Minister's Youth Council Member
 - Letter to the Honourable Bill Blair, Minister of National Defence, from Scott Cyr, MLA Bonnyville-Cold Lake-St. Paul, dated November 23, 2023, re: Support for the Art Smith Aviation Academy Project
 - Letter to School Councils, from Karen Packard, Board Chair, dated November 7, 2023, re: Update to School Councils
 - Cold Lake Elementary School Remembrance Day Ceremony Program
 - Kikino School Remembrance Day Ceremony Program

79. Moved by Trustee Phillips to accept the correspondence file as information only.

CARRIED

STAFF WELLNESS REPORT

80. Moved by Trustee Norton to acknowledge the receipt of the 2022-2023 Staff Wellness report as presented by Associate Superintendent Irvine as information only.

CARRIED.

OCCUPATIONAL HEALTH AND SAFETY REPORT

81. Moved by Trustee Norton to acknowledge the receipt of the 2022-2023 Occupational Health and Safety report as presented by Associate Superintendent Driedger as information only.

CARRIED.

CLOSED MEETING

82. Moved by Trustee Edwards to convert to a closed meeting at 3:50 P.M.

CARRIED.

NOTE: Trustee Edwards departed the meeting at 4:51 P.M.

REGULAR PUBLIC MEETING

83. Moved by Trustee Lozinski to revert to a regular public meeting at 4:56 P.M.

CARRIED.

MOTIONS COMING OUT OF CLOSED MEETING

84. Moved by Trustee Skogen to acknowledge the receipt of the Monthly Human Resources report (October) as presented by Associate Superintendent Driedger as information only.

CARRIED.

85. Moved by Trustee Norton that the Board obtain the services of the lowest bidder, being a Public School Boards' Association of Alberta (PSBAA) consultant, for a phased ward boundary review.

CARRIED.

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86. Moved by Trustee Lozinski that the Board Chair write a letter to the Minister of National Defence in support of the collaboration between the provincial and federal governments regarding the modernization of Art Smith Aviation Academy.

CARRIED.

87. Moved by Trustee Norton that Northern Lights Public Schools request an exemption in the amount of \$2,575,000 (two million and five hundred and seventy five thousand dollars) to the maximum operating reserve cap for the 2022-2023 school year.

CARRIED.

88. Moved by Trustee Kissel that the Board Chair write a letter to the Alberta School Councils' Association (ASCA) thanking them for their services in providing Fundraising Association Workshops to our school councils.

CARRIED.

ADJOURNMENT

Trustee Packard adjourned the meeting at 5:01 P.M.

K. Packard, Board Chair

B. Steunenberg, Recording Secretary