

Members Present:

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|---------------|--------------------------|
| C. Edwards | Ward 1 |
| G. Kissel | Ward 1 |
| R. Ripkens | Ward 1 |
| K. Packard | Ward 2 |
| M. Skogen | Ward 2 |
| R. Young | Ward 2 |
| L. Phillips | Ward 3 |
| B. Norton | Ward 4 |
| D. Lozinski | Ward 5 |
| R. Cusson | Superintendent |
| P. Elock | Secretary-Treasurer |
| B. Driedger | Associate Superintendent |
| J. Irvine | Associate Superintendent |
| B. Steunenber | Recording Secretary |

CALL TO ORDER

Trustee Packard called the meeting to order at 10:02 A.M.

LAND ACKNOWLEDGMENT

The land acknowledgment was recited by Trustee Edwards.

APPROVAL OF AGENDA

89. It was moved by unanimous consent to approve the agenda for this meeting with the following additions:

Additions:

- 7.11 Strategic Plan Consultation Dates
- 7.12 Regional School Council Dates
- 10.10 Update on Ward Boundary Contract
- 10.11 Update on Bonnyville Theatre
- 10.13 Land Acknowledgement
- 10.14 Truth and Reconciliation Committee

CARRIED.

APPROVAL OF MINUTES

90. It was moved by unanimous consent to approve the minutes of the Regular Board meeting held on November 29, 2023.

CARRIED.



CLOSED MEETING

91. Moved by Trustee Edwards to convert to a closed meeting at 10:11 A.M.

CARRIED.

REGULAR PUBLIC MEETING

92. It was moved by unanimous consent to revert to a regular public meeting at 10:40 A.M.

CARRIED.

TRUSTEE/ADMIN INFORMATION ITEMS

Trustees commended students, staff, and volunteers for the Christmas productions at schools this year. Board Chair Packard congratulated Cold Lake Junior High School (CLJHS) on their production of No Body to Murder and their inaugural science fair. Trustee Lozinski congratulated J.A. Williams High School (JAWS) on their production of Clue. Trustee Edwards thanked school councils in the Bonnyville region for the opportunity to attend their meetings and connect with them in person. Trustee Phillips reported that excitement for a new school in Lac La Biche is growing and parents are making plans to fundraise for playground equipment. Trustee Kissel congratulated Glendon School on a successful early bird basketball tournament. Communications and Public Relations Manager Garner shared Good News from schools throughout the division. Received as information only.

BOARD BUSINESS

ANNUAL REPORT ON RFPs/RFQs

93. It was moved by unanimous consent to acknowledge the receipt of the Annual Request for Purchases/Request for Qualifications report as presented by Secretary-Treasurer Elock as information only.

CARRIED.

OPERATIONS SUMMARIES: NOVEMBER

94. It was moved by unanimous consent to acknowledge the receipt of the Monthly Board Report - Operations Summary (November) as presented by Secretary-Treasurer Elock as information only.

CARRIED.

NOTE: Director of Inclusive Education Langevin joined the meeting at 11:08 A.M.

INCLUSIVE EDUCATION REPORT

95. It was moved by unanimous consent to acknowledge the receipt of the Inclusive Education report as presented by Director of Inclusive Education Langevin as information only.

CARRIED.

NOTE: Associate Superintendent Irvine and Director of Inclusive Education Langevin departed the meeting at 11:25 A.M.

NOTE: The Board recessed at 11:25 A.M. and reconvened the meeting at 11:31 A.M.

APPOINTMENT: DIRECTOR OF TRANSPORTATION

ANNUAL TRANSPORTATION REPORT

Director of Transportation Richter appeared before the members of the Board to provide them with an update on transportation matters in the Division.

Discussion Items:

- Funding increase challenges
- Bus driver retention improvement
- Flybys
- Ride times
- Challenges of costs and times of school bus replacement

96. It was moved by unanimous consent to acknowledge the receipt of the Annual Transportation report as presented by Director of Transportation Richter as information only.

CARRIED.

APPOINTMENT: FRIENDS OF EDUCATION AWARD - DRAGONFLY CENTRE

The Board presented the Dragonfly Centre with a 2023 Northern Lights Public Schools (NLPS) Friends of Education Award. Board Chair Packard recognized the Dragonfly Centre as one of Northern Lights' mental health partners and thanked them for the crucial services they provide to students and staff throughout the division. She mentioned that their ongoing commitment to expand their programming and work to support students is invaluable. Received as information only.

APPOINTMENT: FRIENDS OF EDUCATION AWARD - INTER PIPELINE

The Board presented Inter Pipeline with a 2023 Northern Lights Public Schools (NLPS) Friends of Education Award. Board Chair Packard thanked them for

providing support to our schools and students, in particular our smaller, rural schools. Inter Pipeline supports Iron River School's reading and physical education programs, as well as Ardmore School's annual Duck Race. Received as information only.

NOTE: Associate Superintendent Irvine rejoined the meeting at 12:05 P.M.

NOTE: The Board recessed for lunch at 12:07 P.M. and reconvened the meeting at 12:53 P.M.

BOARD BUSINESS CONT

ASBA AWARDS - HONOURING SPIRIT, FRIENDS OF EDUCATION, EDWIN PARR

Received as information only.

ASCA AWARDS

Received as information only.

BOARD POLICY NO. 12 - ROLE OF THE SUPERINTENDENT AD HOC COMMITTEE

97. It was moved by unanimous consent to add a **Board Policy No. 12 - Role of the Superintendent** Ad Hoc Committee to review Policy 12 and that Trustees Edwards, Norton, Packard, Phillips, and Skogen be appointed as members of this committee.

CARRIED.

BOARD POLICY NO. 28 AMENDMENT - STUDENT CODE OF CONDUCT

98. It was moved by unanimous consent to approve the amendments to **Board Policy No. 28 - Student Code of Conduct** with technical edits as per the attached **Appendix "A"** to these minutes.

CARRIED.

TERMS OF EMPLOYMENT APPROVAL

99. Moved by Trustee Edwards to enact the new Terms of Employment language effective February 1, 2024.

CARRIED.

RATIFICATION OF THE ALBERTA TEACHERS' ASSOCIATION LOCAL AGREEMENT

100. Moved by Trustee Norton to ratify the Alberta Teachers' Association (ATA) Memorandum of Agreement effective immediately.

CARRIED.

NOTE: Director of People Services Ellis joined the meeting at 1:25 P.M.

2024-2025 DRAFT CALENDAR APPROVAL IN PRINCIPLE

101. Moved by Trustee Edwards to approve the 2024-2025 Northern Light Public Schools Draft Calendar, in principle, as presented by Director of People Services Ellis as per the attached **Appendix "B"** to these minutes.

CARRIED.

NOTE: Director of People Services Ellis departed the meeting at 1:34 P.M.

STRATEGIC PLAN CONSULTATION DATES

102. Moved by Trustee Ripkens to approve the Strategic Plan Consultation dates and locations, along with the respective Trustee attending, as follows:

- February 7, 2024 - Bonnyville - Trustee Edwards
- February 8, 2024 - Cold Lake - Trustees Skogen and Young
- February 13, 2024 - Glendon - Trustee Edwards
- February 21, 2024 - Ardmore - Trustee Packard
- March 4, 2024 - Caslan - Trustee Lozinski
- March 5, 2024 - Lac La Biche - Trustee Phillips
- March 5, 2024 - Kikino - Trustee Lozinski
- March 4, 2024 - Plamondon - Trustee Norton

CARRIED.

REGIONAL SCHOOL COUNCIL DATES

103. Moved by Trustee Lozinski to approve the following dates and locations for the Regional School Council Meetings:

- February 29, 2024 - Bonnyville
- March 6, 2024 - Cold Lake
- March 7, 2024 - Lac La Biche

CARRIED.

NOTE: Trustee Skogen departed the meeting at 1:47 P.M.

COMMITTEE REPORTS

POLITICAL ADVOCACY/ASBA/PSBAA

104. It was moved by unanimous consent to acknowledge the receipt of the Alberta School Boards Association (ASBA) Zone 2/3 report as presented by Trustee Ripkens.

CARRIED.

PSBAA RECRUITMENT AND RETENTION SURVEY

Received as information only.

PSBC

Received as information only.

COMMUNICATIONS/RECOGNITION COMMITTEE

105. It was moved by unanimous consent to acknowledge the receipt of the Communications/Recognition Committee report as presented by Trustee Edwards as information only.

CARRIED.

CORRESPONDENCE

The members of the Board received the following correspondence as information only:

- Letter to Anne Robinson, J. A. Williams High School Teacher, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as a Northern Lights Public Schools (NLPS) Shining Star
- Letter to Cordelia Heibert, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
- Letter to Maia Hanson, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
- Letter to Jella Harries, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
- Letter to Jordan Gustafson, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
- Letter to Staysha Collins, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star

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- Letter to Sofia Conception, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Kiana Fan, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Natalie Erling, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Amelia Gurski, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Jersey Hollingshead, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Presley Hollingshead, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Sara Ifikhar, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Brooklyn Iron, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Preslee Jaques, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Lily Kettles, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Brooke LeBlanc, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Rhon Malonzo, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Sophia Tumulak, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to Jessica Walsh, Cold Lake High School EnviRoyals student, from Karen Packard, Board Chair, dated December 1, 2023, re: Congratulations on being selected as an NLPS Shining Star
 - Letter to the Honourable Demetrios Nicolaides, Minister of Education, and the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors, from Joy McGregor, High Prairie School Division (HPSD) Board Chair, dated December 1, 2023, re: Request for Re-evaluation of Walk Limits for Student Transportation

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- Letter to the Honourable Demetrios Nicolaides, Minister of Education, from Joy McGregor, HPSD Board Chair, dated December 1, 2023, re: Concerns about the New Complaint Process to the Commission
 - Letter to the Honourable Demetrios Nicolaides, Minister of Education, from Karen Packard, Board Chair, dated December 14, 2023, re: Loan Guarantee for a Non-profit
 - Letter to Karen Packard, Board Chair, from Brian Callaghan, PSBAA Education Consultant, dated December 19, 2023, re: Ward Boundary Review
 - Letter to the Honourable Demetrios Nicolaides, Minister of Education, from Karen Packard, Board Chair, dated December 19, 2023, re: Request for Permanent Space Allocation for Vera M. Welsh School in Lac La Biche
 - Letter to Brandi Rai, ASCA President, from Karen Packard, Board Chair, dated December 19, 2023, re: Fundraising Association Fundamental Principles & Financial Practices Workshop
 - Email to Karen Packard, Board Chair, from Brandi Rai, ASCA President, dated December 19, 2023, re: Fundraising Association Fundamental Principles & Financial Practices Workshop
 - Letter to Lacey L'Heureux, Aurora Middle School Council Chair, from Karen Packard, Board Chair, dated December 20, 2023, re: Alberta Blue Cross Built Together Grant
 - Letter to the Honourable Bill Blair, Minister of National Defence, from Karen Packard, Board Chair, dated December 22, 2023, re: Art Smith Aviation Academy
 - Letter to the Honourable Demetrios Nicolaides, Minister of Education, from Karen Packard, Board Chair, dated January 5, 2024, re: Request to Dispose of Central Elementary School
 - Letter to the Board of Trustees of Northern Lights School Division No 69, from Canadian Natural Resources Limited (CNRL), dated January 12, 2024, re: Proposed Facility Amendment
 - Letter to parents of Northern Lights Public Schools, from the Honourable Demetrios Nicolaides, Minister of Education, re: 2023 Year-End Update, no date
 - Christmas Greetings from the Honourable Demetrios Nicolaides, Minister of Education
 - Christmas Greetings from the Honourable Brian Jean, Minister of Energy and Minerals
 - Christmas Greetings from Rakhi Pancholi, MLA for Edmonton-Whitehead
 - Christmas Greetings from Grande Yellowhead Public School Division Board of Trustees
 - Christmas Greetings from Northern Gateway Public Schools Board of Trustees
 - Christmas Greetings from St Thomas Aquinas Roman Catholic Board of Trustees
 - Christmas Greetings from Wolf Creek Public Schools Board of Trustees and Superintendents
 - Christmas Greetings from Scott Cyr, MLA for Bonnyville-Cold Lake-St. Paul
 - H.E. Bourgoin Middle Schools Elf Junior, The Musical Program
 - J.A. Williams High School Clue Drama Presentation Program



106. It was moved by unanimous consent to accept the correspondence file as information only.

CARRIED.

NOTE: The Board recessed at 2:07 P.M. and reconvened the meeting at 2:18 P.M.

NOTE: Recording Secretary Steunenberg departed the meeting at 1:56 P.M.

CLOSED MEETING

107. It was moved by unanimous consent to convert to a closed meeting at 2:18 P.M.

CARRIED.

NOTE: Trustee Young departed the meeting at 3:51 P.M.

NOTE: Trustee Kissel departed the meeting at 5:06 P.M.

REGULAR PUBLIC MEETING

108. It was moved by unanimous consent to revert to a regular public meeting at 5:18 P.M.

CARRIED.

MOTIONS COMING OUT OF CLOSED MEETING

109. It was moved by unanimous consent to acknowledge the receipt of the Monthly Human Resources reports (November & December) as presented by Associate Superintendent Irvine as information only.

CARRIED.

110. It was moved by unanimous consent to approve, in principle, the amendments to **Board Policy No. 27 - Staff Recognition** as per the attached **Appendix "C"** to these minutes.

CARRIED.

111. It was moved by unanimous consent to amend the 2023-2024 Board Meeting Schedule and move the February 7, 2024 Caucus Meeting in Bonnyville to March 6, 2024, in Cold Lake.

CARRIED.



ADJOURNMENT

Trustee Packard adjourned the meeting at 5:32 P.M.

K. Packard, Board Chair

B. Steunenberg, Recording Secretary