

**Members Present:**

C. Edwards	Ward 1
G. Kissel	Ward 1
R. Ripkens	Ward 1
K. Packard	Ward 2
M. Skogen	Ward 2
R. Young	Ward 2
L. Phillips	Ward 3
B. Norton	Ward 4
D. Lozinski	Ward 5
R. Cusson	Superintendent
P. Elock	Secretary-Treasurer
B. Driedger	Associate Superintendent
J. Irvine	Associate Superintendent
B. Steunenber	Recording Secretary

**CALL TO ORDER**

Trustee Packard called the meeting to order at 10:07 A.M.

**LAND ACKNOWLEDGMENT**

The land acknowledgment was recited by Trustee Packard.

**APPROVAL OF AGENDA**

112. It was moved by unanimous consent to approve the agenda for this meeting with the following addition:

*Addition:*

- 10.17 Update on Community Engagement

*Deletions:*

- 7.4 Approval in Principle of Draft Calendars for Future Years - Director of People Services
- 10.4 Administrative Procedure No. 380 - Student Appeals of School-Awarded Grade

CARRIED.

## APPROVAL OF MINUTES

113. It was moved by unanimous consent to approve the minutes of the Regular Board meeting held on January 17, 2024 with the following amendment:

- Change "Edwards" to "Phillips" under Board Motion 102, March 5, 2024 - Lac La Biche Strategic Plan Consultation Date.

CARRIED.

## TRUSTEE/ADMIN INFORMATION ITEMS

Trustee Lozinski commended Lac La Biche on the banners put up along Main Street to mark Pink Shirt Day. Trustee Edwards thanked the school councils in the Bonnyville area for welcoming her to their meetings over the last couple of months. She also complimented Bonnyville Centralized High School on a well-organized Youth Philanthropy Initiative that saw students prepare presentations on local non-profits. She attended an Apple Schools presentation at Glendon School and thanked the organization for the great resources they are providing for schools in Northern Lights Public Schools. Trustee Norton thanked Aurora Middle School for the opportunity to be a guest judge at the school's recent lip sync competition. Trustee Kissel commended Glendon School on hosting a wonderful Family Literacy Night that featured activities in each elementary classroom. He also congratulated the Glendon Library Board on the successful Grand Opening of the Glendon Public Library which is housed at Glendon School. Trustees Ripkens and Phillips complimented the Endless Skies Teachers Convention Association on planning excellent professional development. Communications and Public Relations Manager Garner presented highlights from schools throughout the division. Received as information only.

## APPOINTMENT: FRIENDS OF EDUCATION PRESENTATION - BRAYDEN TORRESAN

The Board presented a 2023 Friends of Education Award to Brayden Torresan for his long-term commitment to support athletics at J.A. Williams High School in Lac La Biche. For the last 10 years he has coached multiple sports, refereed and volunteered to help with tournaments and other sporting events at the school. Received as information only.

**NOTE:** The Board recessed at 11:53 A.M. and reconvened the meeting at 12:26 P.M.

## BOARD BUSINESS

## OPERATIONS SUMMARIES

114. It was moved by unanimous consent to acknowledge the receipt of the Monthly Board Report - Operations Summaries (December & January) as presented by Secretary-Treasurer Elock as information only.

---

CARRIED.

### QUARTERLY BUDGET REPORT

115. It was moved by unanimous consent to acknowledge receipt of the Quarterly Budget report for the period ending November 30, 2023 (Q1) as presented by Secretary-Treasurer Elock as information only.

CARRIED.

**NOTE:** Associate Superintendent Irvine and Director Ellis joined the meeting at 12:41 P.M.

### 2024/2025 SCHOOL CALENDAR

116. Moved by Trustee Lozinski to approve the Northern Lights Public Schools' School Calendar for the 2024-2025 school year as presented by Associate Superintendent Irvine.

CARRIED.

Recorded Vote:

In Favour: Trustees Kissel, Lozinski, Norton, Packard, Phillips, Skogen

Opposed: Trustees Edwards, Ripkens, Young

### 2024/2025 BOARD MEETING SCHEDULE

117. Moved by Trustee Norton to approve the Northern Lights Public Schools' Board Meeting Date Schedule for the 2024/2025 school year.

CARRIED.

**NOTE:** Director Ellis departed the meeting at 12:45 P.M.

### SUBMISSION OF 2024 EDWIN PARR TEACHER AWARD NOMINATION (ASBA)

118. Moved by Trustee Norton to nominate the recommendation of the Edwin Parr Committee for the Alberta School Boards Association (ASBA) 2024 Edwin Parr Teacher Award, and that a nomination package be submitted to ASBA on or before the deadline of March 18, 2024.

CARRIED.

### SUBMISSION OF 2024 FRIENDS OF EDUCATION AWARD NOMINATION (ASBA)

119. Moved by Trustee Edwards to nominate the Bonnyville Friendship Centre for the Alberta School Boards Association (ASBA) 2024 Friends of Education Award, and that a nomination package be submitted to ASBA on or before the deadline of March 18, 2024.

CARRIED.

### SUBMISSION OF 2024 SPECIAL AWARDS (PSBAA)

120. Moved by Trustee Edwards to nominate the First Nations Health Consortium and Northern Lights Public Schools' Student Services Team for the Public School Boards' Association of Alberta (PSBAA) 2024 Promoting and Advancing the Calls to Action of the Truth and Reconciliation Commissions of Canada in relation to their education Award, and that a nomination package be submitted to PSBAA on or before the deadline of March 31, 2024.

CARRIED.

### TRUSTEE REPRESENTATION FOR ADMINISTRATION INTERVIEWS

121. Moved by Trustee Lozinski that Trustee Norton represent the Board on the interview panel for the Vera M. Welsh Elementary School principalship on March 5, 2024.

CARRIED.

122. Moved by Trustee Kissel that Trustee Ripkens represent the Board on the interview panel for the Bonnyville Centralized High School principalship on March 13, 2024.

CARRIED.

### WARD BOUNDARY REVIEW UPDATE

Received as information only.

### BOARD POLICY NO. 27 - STAFF RECOGNITION FINAL APPROVAL

123. Moved by Trustee Edwards to approve the amendments to **Board Policy No. 27 - Staff Recognition** as per the attached **Appendix "A"** to these minutes.

CARRIED.

## ATA SUPPER

Received as information only.

## COMMITTEE REPORTS

### POLITICAL ADVOCACY/ASBA/PSBAA

124. Moved by Trustee Lozinski for the Board Chair to write a letter in support of Bill C-322 and the development of a national framework to establish a school food program to ensure that all children have access to healthy food.

CARRIED.

125. It was moved by unanimous consent to acknowledge receipt of the Alberta School Boards' Association (ASBA) Zone 2/3 report as presented by Trustee Ripkens as information only.

CARRIED.

126. It was moved by unanimous consent to acknowledge receipt of the Public Schools Boards' Council (PSBC) report as presented by Trustee Lozinski.

CARRIED.

### COMMUNICATIONS/RECOGNITION COMMITTEE

127. Moved by Trustee Edwards to replace the Northern Lights Public Schools (NLPS) Leadership Award with the NLPS Impact Award.

CARRIED.

128. It was moved by unanimous consent to acknowledge the receipt of the Communications/Recognition Committee report as presented by Trustee Edwards.

CARRIED.

### TRUTH AND RECONCILIATION COMMITTEE

129. It was moved by unanimous consent to acknowledge the receipt of the Truth and Reconciliation Committee report as presented by Trustee Ripkens.

CARRIED.

## TRANSPORTATION COMMITTEE

130. It was moved by unanimous consent to acknowledge the receipt of the Transportation Committee report as presented by Trustee Norton.

CARRIED.

## FINANCE COMMITTEE

131. Moved by Trustee Norton that Northern Lights Public Schools invest cash on hand into the following investment instruments to maximize investment income, as cash flow allows:

- Into a High-Interest Savings Account (through Alberta Urban Municipal Association) a minimum of \$1,500,000 (one million five hundred thousand dollars) to a maximum of \$2,700,000 (two million seven hundred thousand dollars)
- Into a Guaranteed Investment Certificate (through Canadian Imperial Bank of Commerce Wood Gundy) a minimum of \$150,000 (one hundred fifty thousand dollars) to a maximum of \$900,000 (nine hundred thousand dollars)
- Into bonds (through Canadian Imperial Bank of Commerce Wood Gundy) a minimum of \$150,000 (one hundred fifty thousand dollars) to a maximum of \$600,000 (six hundred thousand dollars).

CARRIED.

132. It was moved by unanimous consent to acknowledge the receipt of the Finance Committee report as presented by Trustee Norton.

CARRIED.

## SUPPORT STAFF LIAISON COMMITTEE

133. It was moved by unanimous consent to acknowledge the receipt of the Support Staff Liaison Committee report as presented by Trustee Edwards.

CARRIED.

**NOTE:** Trustee Skogen departed the meeting at 1:45 P.M.

## CORRESPONDENCE

The members of the Board received the following correspondence as information only:

- Letter to Karen Packard, Board Chair, from Jackie Kunec, United Church of Canada, re: Hawaiian Luau Dine & Dance Fundraiser, dated January 21, 2024

- Letter to Board of Directors, Tribal Chiefs Ventures Inc., from Karen Packard, Board Chair, re: Draft Educational Services Agreement, dated January 26, 2024
- Letter to Karen Packard, Board Chair, from the Honourable Demetrios Nicolaides, Minister of Education, re: Vera M. Welsh Elementary School Capacity Request, dated January 31, 2024
- Letter to Karen Packard, Board Chair, from Michael Straile, Principal of Bonnyville Centralized High School, re: 2024 Graduation, dated February 12, 2024
- Letter to Karen Packard, Board Chair, from Nikki Deakin, President of Kids 'N' Us: Families Facing Diabetes Society, re: Care of Students with Type 1 Diabetes, dated February 14, 2024
- Letter from the Honourable Demetrios Nicolaides, Minister of Education, re: International Education Agreement, dated February 23, 2024
- Letter to Brain Callaghan, Public School Boards' Association of Alberta Education Consultant, from Karen Packard, Board Chair, re: Ward Boundary Review, dated February 23, 2024
- Letter to the Honourable Steven Guibeault, Minister of Environment and Climate Change, from Lucy Henry, Board Chair of Wolf Creek Public Schools, re: Carbon Tax Rebate, dated February 23, 2024
- Letter to Karen Packard, Board Chair, from Paul Reutov, Mayor of Lac La Biche County, re: Vera M. Welsh Location, dated February 26, 2024
- Thank you note to Karen Packard, Board Chair, from Cold Lake Junior High School Principal and Staff
- Thank you note to Mandi Skogen, Trustee, from Cold Lake Junior High School Principal and Staff
- Public School Boards' Association of Alberta Annual Report 2023

134. It was moved by unanimous consent to accept the correspondence file as information only.

CARRIED.

**NOTE:** The Board recessed at 1:49 P.M. and reconvened the meeting at 1:58 P.M.

#### CLOSED MEETING

135. It was moved by unanimous consent to convert to a closed meeting at 1:58 P.M.

CARRIED.

**NOTE:** Trustee Skogen rejoined the meeting at 2:03 P.M.

**NOTE:** Trustee Skogen departed the meeting at 2:25 P.M.

**NOTE:** Trustee Skogen rejoined the meeting at 4:37 P.M.

#### REGULAR PUBLIC MEETING



136. It was moved by unanimous consent to revert to a regular public meeting at 5:27 P.M.

CARRIED.

#### **MOTIONS COMING OUT OF CLOSED MEETING**

137. It was moved by unanimous consent to acknowledge the receipt of the Monthly Human Resources report (January) as presented by Superintendent Cusson as information only.

CARRIED.

138. Moved by Trustee Lozinski to approve the addition of the Extra-Curricular Clause to the Terms of Employment effective February 1, 2024.

CARRIED.

#### **ADJOURNMENT**

Trustee Packard adjourned the meeting at 5:28 P.M.

---

K. Packard, Board Chair

---

B. Steunenberg, Recording Secretary